



Douglas County

Board of County Commissioners

Public Meeting Notice and Agenda

Mark Gardner
Sharla Hales
Nathan Tolbert
Wesley Rice
Danny Tarkanian

Thursday, October 16, 2025

10:00 AM

Tahoe Justice Court
175 Highway 50
Stateline, NV 89449

The Board of County Commissioners sit jointly as the following boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, and the Redevelopment Agency. Agenda items may be taken out of order, may be combined for consideration, or may be removed from the agenda at any time. All items designated “for possible action” may include discussion by the County Commissioners and they may take action to approve, modify, deny, take “no action,” or continue the item.

To Watch the Meeting: Members of the public may click on the following link to watch the livestream of the Board of County Commissioners meeting: <https://www.youtube.com/@douglascountynv>

Written Public Comment: To offer public comment before the Board meeting, members of the public may submit public comments online through the County’s public comment form by clicking on the following link:

https://www.douglascountynv.gov/government/board_of_county_commissioners/public_comment

Public Comment During the Meeting: Members of the public may attend the meeting in person at the address listed at the top of the agenda to provide public comment.

Supporting Materials:

Copies of supporting material can be requested in person from the Douglas County Clerk/Treasurer's Office, 1616 8th Street, Minden, Nevada or by calling Nicki Leeper at 775-782-9014. Electronic copies of the agenda and supporting materials are also available at the following websites:

State of Nevada Public Notices Website: <https://notice.nv.gov/>

Douglas County Meeting website: https://douglascountynv.granicus.com/ViewPublisher.php?view_id=1

Notice to Persons with Disabilities:

Members of the public who are disabled or require special assistance or accommodations are requested to notify the Douglas County Manager's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 775-782-9821 at least 20 hours in advance of the meeting.

Members of the public may call the County Manager’s office at 775-782-9821 to obtain help making public comment using any of the foregoing methods.

A copy of the finalized agenda is posted at the Minden Inn at 1594 Esmeralda Avenue, Minden Nevada.

DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FINAL AGENDA

October 16, 2025

LUNCH BREAK

The Board of County Commissioners may break for lunch at approximately noon and will reconvene after a break at the discretion of the Chairperson.

The Board of Commissioners may also be meeting for lunch on the same day, at 12:00 p.m. at: Kahle Community Center for congregate dining at 236 Kingsbury Grade, Stateline, Nevada.

Members of the public, press, and staff are welcome. This is a social gathering, and no Board of Commissioner business will be discussed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Led by County Manager Jenifer Davidson

3. PUBLIC COMMENT (No Action)

Forum Restrictions and Orderly Conduct of Business

The Board of County Commissioners conducts the business of Douglas County and its citizens during its meetings. The Board may impose reasonable, content-neutral restrictions on public comment such as comments that are on topics that are not within the jurisdiction, authority, or control of the Board of County Commissioners, or if the content of the comment is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounts to a personal attack or interfering with the rights of other speakers. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Hand clapping, making remarks or gestures from the audience that may interrupt, interfere or prevent any speaker from commenting should not occur.

Responses to Public Comments

The Board of County Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda as long as those matters are within the jurisdiction and control of the Board of County Commissioners. The Open Meeting Law does not expressly prohibit responses to public comments by the Commissioners. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel, and to ensure the public has notice of all matters the Board of County Commissioners will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask clarifying questions, or to ask that a matter be listed on a future agenda.

Public comment is limited to three minutes per speaker unless additional time is granted by the Board Chairperson. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which

indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

In addition to opening public comment, public comment will also be taken on administrative agenda items that are identified for possible action and closing public comment. If you plan to speak on a specific agenda item that is on the administrative agenda and identified for possible action, then please provide your public comment when that agenda item is heard. Public comment will not be taken on Liquor Board agenda items. If you would like to provide public comment on Liquor Board agenda items, please provide your public comment during opening public comment or closing public comment.

Public comment must be limited to matters that are within the jurisdiction and control of the Board of County Commissioners. Public comment must be addressed to the Chairperson and not to members of the public so that the Board may take future action on the issues that are raised by the public.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of County Commissioners.

4. APPROVAL OF AGENDA

For possible action. Approval of the proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

5. APPROVAL OF PREVIOUS MINUTES

For possible action. Discussion to approve the draft minutes of the September 4, 2025, and September 18, 2025, regular meetings, and the September 17, 2025 Special Meeting, of the Board of County Commissioners.

6. RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

DOUGLAS COUNTY LIQUOR BOARD

7.1 For possible action. Discussion to approve the Packaged Retail Liquor License for Maverik Incorporated, dba Maverik #634, pending the issuance of a certificate of occupancy, represented by District Manager Jody Britschgi. Jody Britschgi has signed the Waiver of Notice of Hearing. Maverik Incorporated, dba Maverik #634, is located at 1301 N U.S. Highway 395, Gardnerville Nevada 89410. (Captain Storke)

7.2 For possible action. Discussion to approve the the addition of William R Vandenburg, Jr. to the existing On-Site Unrestricted License, Caterer's Liquor License, and Entertainment Endorsement for Global Spectrum, LP, dba Tahoe Event Center. William R Vandenburg, Jr. has signed a Waiver of Notice of Hearing. The Tahoe Event Center is located at 75 US Hwy 50 Stateline, NV 89449. (Captain Storke)

8. ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. If items are pulled for discussion by a vote of the Board of County Commissioners, they will automatically be placed on the Administrative Agenda to be heard at the discretion of the Chairperson or may be continued until another meeting.

9. CONSENT ITEMS

- A. For possible action. Discussion to approve the assignment of LL130 at the Minden-Tahoe Airport from Anelle Management Services Inc. to Expanding Horizons Hangar Owners Association, and authorize the Airport Manager to execute the assignment document. (Heather MacDonnell, Airport Manager)
- B. For possible action. Discussion on the Douglas County August 2025 Investment Report submitted per Douglas County Code 3.02.040. (Amy Burgans, Clerk-Treasurer)
- C. For possible action. Discussion to accept the cumulative voucher sheets submitted under NRS 244.210 for checks and electronic fund transfers issued for the 8/1/25 Payables, 8/8/25 Payables, 8/8/25 Payables #2, 8/8/25 Payroll, 8/15/25 Payables, 8/19/25 Payables, 8/22/25 Payables, 8/22/25 Payroll and 8/29/25 Payables. (Amy Burgans, Clerk-Treasurer)
- D. For possible action. Discussion on the Douglas County Treasurer's Monthly Statement for August 2025 submitted per Nevada Revised Statutes 354.280(2). (Amy Burgans, Clerk-Treasurer)
- E. For possible action. Discussion to authorize the County Manager to sign an amendment to the existing Aging and Disability Services Division (ADSD) Home Delivered Meals grant award, which changes the State of Nevada source of funding for the grant. (Brook Adie, Community Services Director)
- F. For possible action. Discussion to accept a \$759,689 operating sub-grant from the State of Nevada to Douglas Area Rural Transit (DART) for the period of October 1, 2025, through September 30, 2026, and authorize Chairwoman Hales to sign the grant award electronically through Docusign. (Brook Adie, Community Services Director)
- G. For possible action. Discussion to accept a \$70,000 Aging and Disability Services Division (ADSD) Homemaker grant award for the period of July 1, 2025, through June 30, 2026, and authorize the County Manager to sign the grant award. (Brook Adie, Community Services Director)
- H. For possible action. Discussion to accept a \$107,182.77 Aging and Disability Services Division, Office of Community Living Grant Award for the period of July 1, 2025, through June 30, 2026, and authorize the County Manager to sign the grant award. (Brook Adie, Community Services Director)
- I. For possible action. Discussion to retroactively authorize Chairwoman Hales to sign an amendment to an existing Douglas Area Rural Transit ("DART") Capital grant award which

extends the grant expenditure deadline from September 30, 2025, to June 30, 2026. (Brook Adie, Community Services Director)

- J. For possible action. Discussion to amend the Grant Funding Agreement for One Nevada Funds between Douglas County and Partnership Douglas County from an original grant amount of \$50,302 to an increased grant award of \$76,445 with an effective date of October 1, 2025, through December 31, 2025, to fund opioid abuse prevention services; and authorize the Community Services Director to sign the amended agreement. (Brook Adie, Community Services Director)
- K. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through September 15, 2025, per Nevada Revised Statute 251.030. (Kathy Lewis, Chief Operating Officer)
- L. For possible action. Discussion to authorize binding employee and retiree medical insurance coverage with Anthem Blue Cross Blue Shield at a 10% premium increase for calendar year 2026 as recommended by both the Benefits Committee and County Manager; and authorize the Human Resources Director to execute any related agreements and documents necessary to bind coverage. (Christine Vido, Human Resources Director)
- M. For possible action. Discussion to approve the purchase of one (1) John Deere 30 P-Tier Compact Excavator for \$58,438 from Pape Machinery for the Douglas County Water Utility and authorize the County Manager or Director of Public Works to execute the purchase order and any required documents. (Rick Robillard, Deputy Public Works Director)
- N. For possible action. Discussion to approve **Resolution 2025R-088** authorizing the donation of Douglas County Sheriff's Office (DCSO) Patrol Vehicle 219-917 to Western Nevada Keystones, a Nevada non-profit organization. (Undersheriff Elges)

ADMINISTRATIVE AGENDA

The Chairperson will read the agenda title into the public record and will have the discretion to determine how the item will be presented. Agenda items may be considered ahead of or after the schedule indicated by this agenda. Public comment will be taken on items that are identified for possible action.

10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

PRESENTATIONS

- 11.1 For presentation only. Ceremonial presentation of **Proclamation 2025P-092** designating the week of October 5-11, 2025, as National 4-H Week in Douglas County, Nevada. (Tara Sallee, 4H Community Based Instructor)
- 11.2 Presentation only. Ceremonial presentation of **Proclamation 2025P-093** commending the Tahoe Knight Monsters, DLC Hockey, Tim Tebow, David Hodges, and Zawayer Sports for their successful inaugural season and for their lasting contributions to the economic vitality, community spirit, and entertainment landscape of Douglas County. (Chairwoman Hales)
- 11.3 For presentation only. Presentation of the Lake Tahoe Visitors Authority (LTVA) Fiscal Year 2024–25 Annual Report, highlighting key achievements, marketing initiatives, tourism impacts, and community partnerships. (Carol Chaplin, President & CEO of Lake Tahoe)

PUBLIC WORKS

12. For possible action. Discussion regarding the adoption of **Resolution 2025R-091**, increasing the South Tahoe Refuse Company's trash disposal rates by the interim year rate adjustment of 5.0% for the 2026 calendar year, as allowed under the terms of the franchise agreement. This resolution will also increase the trash rates by the previously approved rate adjustment for implementation of the 3-cart collection service program. The total cumulative rate increase for the 2026 calendar year is 9.69%. Douglas County receives a 3% franchise fee on the revenue collected from Douglas County citizens in the Tahoe Township who voluntarily choose to be served by South Tahoe Refuse. (Philip Ritger, Director Public Works)

COUNTY MANAGER

**** TIME SPECIFIC 2:00 P.M. ****

13. For possible action. Discussion regarding Douglas County's stormwater program including: existing stormwater infrastructure, the stormwater program's current annual funding, current and future stormwater program priorities, and future funding options for the construction and maintenance of stormwater infrastructure and the acquisition and management of critical lands. (Courtney Walker, Stormwater Program Manager)

COMMUNITY DEVELOPMENT

14. For possible action. Discussion to introduce **Ordinance 2025-1655**, an ordinance amending Chapter 20.622 of the Douglas County Code, the Lake Tahoe Vacation Home Rental ("VHR") Ordinance, or provide direction to staff to make changes to the proposed ordinance and bring the ordinance back for reintroduction. The current proposed amendments to the VHR Ordinance include, but are not limited to: consolidating renter requirements into a new section and referring to those requirements as a Code of Conduct; clarifying restrictions on VHRs in residential communities north of Cave Rock State Park; amending insurance requirements; amending regulations regarding waitlists and renewal applications; revising requirements related to local contacts; and amending and reorganizing certain penalties and procedures for violations. Affected properties are those within the Tahoe Basin. First Reading. (Ernie Strehlow, Program Manager)

COUNTY MANAGER

- 15.1 For possible action. Discussion on Douglas County's selection of a nominee to fill the vacancy of the unexpired term in Nevada Assembly District 39 based upon Nevada Assembly Minority Leader Hafen's submission of Mr. Blayne Osborn as a qualified nominee pursuant to NRS 218A.260 and 218A.262. The selected nominee and the nominee selected by Lyon County will be considered for appointment during a joint board meeting of the Douglas County Commissioners and Lyon County Commissioners pursuant to Nevada law. (Amy Burgans, Clerk-Treasurer and Cynthia Gregory, DDA)
- 15.2 For presentation only. Announcements/reports/updates from County Commission members, including updates on the various boards and/or commissions that they may be a member of or a liaison to, or any other meetings/functions they have attended, and any request by a Commissioner for discussion of a future agenda item. (Chairwoman Sharla Hales)

16. CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

17. ADJOURNMENT